

MINUTES OF THE WILLERBY PARISH COUNCIL MEETING HELD ON TUESDAY, 18TH AUGUST 2020

VENUE:

The Community Gardens, Methodist Church building, Carr Lane, Willerby

PRESENT:

Members: Cllrs P Laws, T Williams, M Gray, G Crawforth, D Brooks, L Graham

Clerk to the Council: Mrs Caroline Handforth

- 5169 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE
Cllr R McKinnon
- 5170 TO RECORD PECUNIARY AND/OR NON PECUNIARY INTERESTS
None were received
- 5171 TO AGREE THE ORDER OF THE AGENDA.
No Change
- 5172 TO APPROVE THE MINUTES OF THE PARISH COUNCIL HELD ON 17TH MARCH 2020.
CHAIRMAN TO SIGN MINUTES AND INITIAL EACH PAGE.
The minutes of the previous meeting were taken as read and signed & initialled by the Chairman as a true record.
- 5173 RESOLVE TO APPLY AN EXEMPTION TO THE SIX-MONTH RULE TO ALL MEMBERS OF THE PARISH COUNCIL DUE TO COVID-19 UNTIL MAY 2021.
- ANY MEMBER'S NON-ATTENDANCE AT MEETINGS UP UNTIL THE DATE OF THIS MEETING BE APPROVED.
 - ANY MEMBERS NON-ATTENDANCE AT MEETINGS FROM THE DATE OF THIS MEETING UP UNTIL MAY 2021 BE APPROVED, OR UNTIL ATTENDANCE IS RESUMED.
- RESOLVED - The Parish Council resolved to pass a resolution to apply an exemption to the six-month rule to all members of the Parish Council due to Covid-19 until May 2021.**
- 5174 TO APPROVE AND CHAIRMAN & CLERK TO SIGN PARISH COUNCIL ANNUAL ACCOUNTS 2019/2020 INCOME & EXPENDITURE.
These were approved and signed by the Chairman & Parish Clerk.
- 5175 TO APPROVE AND CHAIRMAN & CLERK TO SIGN **SECTION 1 – ANNUAL GOVERNANCE STATEMENT OF THE ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN (AGAR) FOR YEAR ENDING 31ST MARCH 2020 FOR EXTERNAL AUDIT.**
These were approved and signed by the Chairman and Parish Clerk. Willerby Parish Council 2019-2020 AGAR accounts are now to be sent by the Clerk to PKF Littlejohn for external audit.
- 5176 TO APPROVE AND CHAIRMAN & TO SIGN **SECTION 2 –ACCOUNTING STATEMENTS OF THE ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN (AGAR) FOR YEAR ENDING 31ST MARCH 2020 FOR EXTERNAL AUDIT.**
These were approved and signed by the Chairman and Parish Clerk. Willerby Parish Council 2019-2020 AGAR accounts are now to be sent by the Clerk to PKF Littlejohn for external audit.
- 5177 TO AGREE THE DATES FOR ORDINARY PARISH COUNCIL MEETINGS AND THE ANNUAL PARISH MEETING 2020/2021.
Dates for the meetings had been previously sent to the Parish Council and were all agreed. Parish Clerk to provisionally reserve dates with the Methodist Church and provide updated laminated copies for notice boards.

5178 TO APPROVE AND SIGN PLAY-PARK RISK ASSESSMENT.

This was approved and signed by the Chairman.

5179 TO PRESENT A REPORT ON ACCOUNTS TO THE END OF JULY AND APPROVE THE SCHEDULE OF PAYMENTS FOR AUGUST. CHAIRMAN & RFO TO SIGN SCHEDULE OF PAYMENTS.

The Schedule of payments were approved and signed by the Chairman and Responsible Financial Officer. The RFO confirmed that the balance of the current account stands at £39,548 with £3,150 in the Reserve Account. Payments this month include payment to L&K Warcup for the removal and re-positioning of the Methodist Church Notice Board, Internal Audit Fees, and payment to ARCO for litter-picker PPE. RFO also confirmed that £129.56 has been credited into the current account from NPower

5180 TO CONFIRM THE DATE AND TIME OF THE NEXT SCHEDULED PARISH COUNCIL MEETING TUESDAY 15TH SEPTEMBER, AT THE SQUARE WELL FROM 7PM.