

# THE WILLERBY PARISH COUNCIL

Clerk to the Council – Mrs Caroline Handforth

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## Councillors,

You are hereby summoned to attend a meeting of The Willerby Parish Council that will be held at **The Square Well cafe, Methodist Church building, Carr Lane, Willerby at 7.00 pm on Tuesday 19<sup>th</sup> February 2019** (NB the Planning Sub-Committee will meet immediately after the Parish Council meeting).

*Before the general meeting is opened, residents of Willerby are invited to speak in a 10 minute Public Forum from 7.00 p.m., in order to address the Parish Council on any local matters or concerns they may have, but no debate will be engaged into on the subject. These concerns will then be acted upon by the Parish Council at a later stage in the meeting or thereafter.*

*(NB Members of the public or press are welcome to sit in at Parish Council meeting to listen to the business transacted.)*

## A G E N D A

1. To receive and accept apologies for absence
2. To record pecuniary and/or non pecuniary interests
3. To receive a report from the Police and the local Ward Councillor.
4. To agree the order of the Agenda.
5. To approve the Minutes of the Parish Council held on 15<sup>th</sup> January 2019
6. To receive miscellaneous reports/updates from Members/Clerk for information
  - Update regarding the meeting with the Institute on the 18<sup>th</sup> January to discuss the positioning of the War Memorial, the possibility of a 2019 Christmas Tree and the installation of an outside electricity supply (minutes sent via email to Parish Council).
  - Update from the meeting on the 8<sup>th</sup> February with the Ramblers Association, ERYC & York Lane residents.
  - Clerk to inform Parish Council that nomination packs for the May Town & Parish council elections were emailed to councillors February 6<sup>th</sup> 2019. To remind that the nomination period is Wednesday 20<sup>th</sup> March 2019 until Wednesday 3<sup>rd</sup> April 2019 at 4pm.
7. To discuss grant application from Francis Davies for the re-framing of local historical material displayed in the entrance of Willerby & Kirkella Institute.
8. To discuss the production of a legal document confirming ownership of the War Memorial. Clerk has contacted Hamers solicitors and they have advised that the production of such document is the responsibility of the land owner. They have suggested that the Institute produce a simple licence agreement regarding the War Memorial which is renewed every year – Clerk has contacted Institute.
9. To inform the Parish Council that in relation to funding the new roundabout, a Facility & Development grant application has been submitted to ERYC for the maximum amount of £2,000. A National Lottery Award application has also been submitted for £1,500. To inform that Willerby Parish Council also now hold an ERMOS (East Riding Minimum Operating Standards) Accreditation.

10. To approve Clerk's attendance at the SLCC Communications & Elections Training Event on 27<sup>th</sup> February and payment of £15.00 fee.
11. To inform that L&K Warcup Construction have been contacted regarding a quote for the base of the War Memorial and installation of the History Board.
12. To discuss and approve estimated costings in connection with the maintenance and watering of flower planters twice weekly from June - September. 2018 estimate was £649.04, final invoice increased to £851.70 due to it being a particularly dry summer.
13. To inform and discuss the sale and potential closure of the Post Office and Wishes.
14. To receive a report on the young children's playground.
15. To note outstanding matters with ERYC:
  - Compacted leaf clearance around the village – Reported to Neil Richardson at ERYC
  - Damaged barrier junction of Beverley Road & Willerby Square – Reported to Steven Murray at ERYC
  - Litter & Rubbish left weekly at the back of the Mercure Hotel/Main Street – Reported to Neil Richardson at ERYC
  - Residents reported traffic issues on Gorton Road, Ganton Way & Carr Lane – Reported to Katie Stork at ERYC
16. To review the List of Correspondence received since last meeting:
  - Update on local issues sent from Cllr Shaun Horton.
  - Open letter to councils from the National Association of Local Councils (NALC)
  - Proposed No Waiting Restrictions on Great Gutter Lane (East) and Grange Park Lane.
  - ERYC Notifications of local forthcoming road closures.
  - ERYC Town & Parish Council Communication Review Report.
  - Invitation to a Draft Planning Enforcement Seminar – 28<sup>th</sup> February (only one member to attend)
17. To present a report on accounts to the end of January and approve the schedule of payments for February.  
Clerk to confirm that £5,000 has been transferred from the Reserve Account to the Current Account.
18. To confirm the date and time of the next Parish Council meeting  
Tuesday 19<sup>th</sup> March 2019, at The Square Well from 7pm

## PLANNING COMMITTEE MEETING

1. To note Approved Planning decisions from ERYC:
  - Land South of the Bungalow, Haggs Lane, Willerby.
  - 2 Lime Avenue, Willerby
  - Chaman Haggs Lane, Willerby
  - 69 Wolfreton Lane, Willerby
  
2. Planning applications –
  - i. 19/00098/PLF Erection of single storey extensions to front and rear at 35a Well Lane, Willerby for Mr & Mrs R Mayahi.
  
  - ii. 19/00228/VAR Variation of condition 3 (approved plans) of planning permission 17/00918/PLF to raise the height of the stairwell to accommodate a lift at Willerby Methodist Church, Carr Lane, Willerby for Mr C Aldred.
  
  - iii. 19/00263/PLF Erection of single storey extension to rear following demolition of existing at 112 Kingston Road, Willerby for Julianne Speck.
  
  - iv. 19/00241/PLF Erection of a conservatory to the rear at 11 The Hollies, Willerby for Mr & Mrs Summerfield.
  
  - v. 18/03958/PLF Erection of car port with first floor extension to side at 7 Ferndale Avenue, Willerby for Miss Bethan Roberts.
  
  - vi. 19/00030/PLF Erection of single storey extension to rear with alterations to roof of existing rear single storey extension at 146 Main Street, Willerby for Mr & Mrs Chris Rodgers.
  
  - vii. 19/00028/PLF Erection of a detached garage following demolition of existing at 11 the Oval, Willerby for Mr & Mrs Rutter.

*C Handforth*

Clerk to the Council

14<sup>th</sup> February 2019

**LIST OF APPENDICES:**    Appendix A    Parish Council Minutes January 2019  
                                  Appendix B    Financial report for January 2019  
                                  Appendix C    Schedule of payments for February 2019