

THE WILLERBY PARISH COUNCIL

Clerk to the Council – Mrs Caroline Handforth

Tel: (01482) 658804 Email: willerbypc.clerk@outlook.com

Councillors,

You are hereby summoned to attend a meeting of The Willerby Parish Council that will be held at **The Square Well cafe, Methodist Church building, Carr Lane, Willerby at 7.00 pm on Tuesday, 18th December 2018** (NB the Planning Sub-Committee will meet immediately after the Parish Council meeting).

Before the general meeting is opened, residents of Willerby are invited to speak in a 10 minute Public Forum from 7.00 p.m., in order to address the Parish Council on any local matters or concerns they may have, but no debate will be engaged into on the subject. These concerns will then be acted upon by the Parish Council at a later stage in the meeting or thereafter.

(NB Members of the public or press are welcome to sit in at Parish Council meeting to listen to the business transacted.)

A G E N D A

1. To receive and accept apologies for absence
Peter Gardiner
Tracey Williams TBC
2. To record pecuniary and/or non pecuniary interests
3. To receive a report from the Police and the local Ward Councillor.
4. To agree the order of the Agenda.
5. To approve the Minutes of the Parish Council held on 20th November 2018
Parish Council to note that Cllr Mick Knott was in error, not included in previous minutes.
6. To receive miscellaneous reports/updates from Members/Clerk for information
 - Wolfreton School contacted regarding issues of both pupil cycle safety and smoking. Clerk spoke to Assistant Head teacher and they are aware of both the issues. School has already received reports regarding pupils smoking from other residents. Local PSCO is aware of smoking issue and school is to advise them of potential locations where they are to be more of a presence. School is going to deal with cycle safety internally.
 - Parish Councillors agreed that they are happy to continue to support ERYC with their plans to undertake clearance work along York Lane.
 - Noisy vehicles on Main Street reported by local resident – PSCO confirmed that they are currently looking into cars “meeting” up at Willerby Hill Car Park on an evening.
 - Steven Murray at ERYC has confirmed he has ordered three new bollards to replace the damaged ones outside the opticians in the square. He also confirmed that new additional bollards have been ordered and will be installed to prevent vehicles reversing onto the pavement.
 - Clerk has added Parish Council FAQ/about us page to website to promote awareness of who the Parish Council are and what they do.
 - Willerby Parish Council Community Award to be presented by the Chairman to pupil at Carr Lane Primary School in their assembly on the 14th December.

7. To note outstanding matters with ERYC –
 - Damaged litter bin on Main Street (opposite the Redwoods) **reported ref: 698798**
 - Pothole on Bromwich Road reported ref: 702596 – **confirmed will be actioned within 28days.**
 - Blocked Drainage issue around Viking Close/Great Gutter Lane East reported ref: 729904 – **Steve Roberts at ERYC confirmed that Yorkshire water have acknowledged it is a blocked sewer not drain. Will be rectified by Yorkshire Water within the next few weeks.**
 - Vehicles parking illegally on Kingston Road at the junction with Thornwick Ave – **reported to Civil Parking Enforcement team at ERYC who have arranged for a Civil Enforcement officer to visit the location.**
 - Damaged Bollard at the corner of Main Street/Willerby Low Road **reported ref:732997**
 - Awaiting new Salt bin to be installed at the Hollies, Willerby.
8. To discuss, set and sign the Parish precept for 2019-2020
9. To inform that the Parish Council is now registered with the Information Commissioner. From 25 May 2018, in relation to GDPR regulations, the Data Protection (Charges and Information) Regulations act 2018 requires every organisation or sole trader who processes personal information to pay a data protection fee to the Information Commissioner Office currently £40.00 per annum.
10. To approve Parish Clerk taking three days holiday allowance between Christmas & New Year.
11. To review the List of Correspondence received since the last meeting:
 - Rough sleepers estimate 2018 completed and returned.
 - Dates of Notice of Independent Examinations – Joint Minerals Local plan 2016-2033
 - Proposed No Waiting at Any Time Restrictions, Grange Park Lane, Great Gutter Lane. **Clerk sent email confirming Parish Council’s approval.**
 - Willerby & Swanland Surgery’s-notes from the CCG meeting held on the 15th October 2018.
 - A164 Humber Bridge to Beverley – Year 5 Review Questionnaire
12. To arrange a meeting with the Institute to discuss the location and ownership of the War Memorial.
13. To discuss and approve quote from Chester’s Electrical in connection with obtaining an electricity supply on the Carr Lane/Parkway roundabout - £799.00 ex VAT (£959.99 inc VAT)
14. To inform that Willerby Parish Council is now enrolled in the government NEST workplace pension scheme.
15. To discuss plans for potential 2019 Summer Gala.
16. To discuss initial thoughts on the land for sale/development on Well Lane and how the Parish Council will potentially move forward with this.
17. To receive a report on the young children’s playground. To discuss the cost of replacing the “Revolva” Roundabout in the Playpark with potentially a different design. Clerk has obtained approximate costings from Wicksteed and is to look into the possibility of a Community Grant from ERYC.
18. To present a report on accounts to the end of November and approve the schedule of payments for December. Parish Council to note that both Santander accounts have now been closed and VAT reclaims for 2016-17 & 2017-18 totalling £3505.82 has been credited into the Natwest Current account.
19. To confirm the date and time of the next Parish Council meeting Tuesday 15th January 2019, at The Square Well from 7pm.

PLANNING COMMITTEE MEETING

1. To note Approved Planning decisions from ERYC
 - East Riding of Yorkshire Council Willerby Depot, Viking Close, Willerby.
 - ALDI Great Gutter Lane East, Willerby.
2. Planning applications –
 - i. 18/02821/PLF Erection of a dwelling following demolition of existing at Land South of the Bungalow, Hags Lane, Willerby for Mr & Mrs Adams.
 - ii. 18/03612/PLF Erection of single storey extension to rear following demolition of existing at 2 Lime Avenue, Willerby for Mr & Mrs Brumpton.
 - iii. 18/03911/PLF Construction of parapet wall to rear of dwelling & garage and erection of single storey extension to rear at 48 Prunus Avenue, Willerby for Mr & Mrs Londesbrough.
 - iv. 18/03964/PLF Erection of single storey extension to rear, construction of flat roof canopies to side and alterations to existing windows and doors at Chaman Hags Lane Willerby for Mr & Mrs Awan
 - v. 18/03979/PLF Erection of single storey extension to rear following removal of existing conservatory at 69 Wolfreton Lane, Willerby for Mr & Mrs Rooke

C Handforth

Clerk to the Council

13th December 2018

LIST OF APPENDICES:	Appendix A	Parish Council Minutes November 2018
	Appendix B	Financial report for November 2018
	Appendix C	Schedule of payments for December 2018